

**SCHEME OF NATIONAL AWARD FOR  
THE WELFARE OF  
PERSONS WITH DISABILITIES**



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**GOVERNMENT OF INDIA  
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT  
NEW DELHI**

# **SCHEME OF NATIONAL AWARD FOR THE WELFARE OF PERSONS WITH DISABILITIES**

## **1. INTRODUCTION**

In 1969, the Government of India approved a Scheme for giving National Awards to the outstanding employers of persons with disabilities as well as the most outstanding employees. The scheme has been subsequently amended to include awards to placement officers, eminent individuals, outstanding institutions and for outstanding inventions by technologists.

**2.1** The most positive outcome of the United Nations Decade of Disabled Persons was the emergence of a global movement which recognises the importance of the integration of people with disabilities into society as a means of building "Societies for All". The Economic and Social Commission for Asia and the Pacific at its 48<sup>th</sup> session, held at Beijing in 1992, adopted its Resolution No.48/3 which proclaimed the period 1993-2002 as the Asian and the Pacific Decade of Disabled Persons, with a view to give fresh impetus to the implementation of World Programme of Action concerning disabled persons in the ESCAP Region beyond 1992. The objective of the World Programme of Action is to promote equalisation of opportunities for persons with disabilities and their full participation in social and national life. India is a signatory to the ESCAP Resolution. It was, therefore, felt that the time had come for a thorough review of the Scheme of National Awards so that it could become an instrument for promoting equalisation of opportunities and full participation – "Societies for All".

**2.2** Accordingly, in consultation with eminent experts, the Ministry of Social Justice & Empowerment has reviewed the Scheme of National Awards for Welfare of the People with Disabilities keeping in view the global thinking on the rehabilitation of persons with disabilities.

## **3. SCOPE**

**3.1** The process of rehabilitation is an inter-disciplinary process covering various aspects namely, prevention, early detection, intervention, education, vocational training rehabilitation and social integration etc. Apart from resources, it requires dedicated efforts of humans involved in the process of development. In order to recognise their efforts and encourage them to achieve excellence in the field of rehabilitation, separate awards will be presented to the most efficient/outstanding employees with disabilities, outstanding individuals, outstanding institutions, adaptability of innovation to provide cost effective technology and outstanding creative disabled individual. Awards will also be given to Government Sector including Municipalities, Panchayats and other local bodies, Public Sector Undertakings and private enterprises providing special access to people with disabilities on roads or in the built environment for creating barrier free environment for the disabled persons. Awards will also be given to Best State Channelising Agency(SCA) of the National Handicapped Finance and Development Corporation(NHFDC).

**3.2** Awards will be presented to outstanding employees with disabilities and outstanding persons with disabilities regardless of whether they are in public sector/Government or private sector. Preference will be given to the placement of women with disabilities, particularly, from the rural areas and self-employed women disabled persons. Women with disabilities may be encouraged to send their nomination for National Awards.

#### 4. CATEGORIES

The National Awards will be presented in the following categories:-

##### I. BEST EMPLOYEES (INCLUDING SELF-EMPLOYED) WITH DISABILITIES

S. No.	Sub-Category	No. of Awards	Composition of Award
(i)	Visually Impaired	1	Rs.25,000/- in cash, a citation, a certificate and a metal medal.
(ii)	Hearing Impaired	1	-do-
(iii)	Orthopaedically Disabled	1	-do-
(iv)	Mentally Retarded and/or Cerebral Palsied/Leprosy Cured	1	-do-

In addition, 16 awards i.e. 4 awards in each sub-category, will be given which will carry a cash award of Rs.15,000/-, a citation, a certificate and a metal medal each. Seven awards are reserved for women with disabilities. If no eligible women applicants are found or no applications are received from them, these awards will be given to the eligible/selected male applicants. Thus, the total awards in this category would be 20.

##### II. BEST EMPLOYERS AND PLACEMENT OFFICER/AGENCY FOR PLACEMENT OF PERSONS WITH DISABILITIES(Govt. Sector, PSU and Private Sector):-

S. No.	Sub-Category	No. of Awards	Composition of Awards
(i)	Best Employer	1	Rs.50,000/- in cash, a shield, a citation and a certificate.

In addition, 05 awards will be given in the category of best employer of persons with disabilities with Rs.15,000/- in cash, a shield, a citation and a certificate in each case. One award is reserved for women. If no woman applicant is found eligible, the award will be given to eligible male applicant. Thus, the total awards in this category would be 6.

S. No.	Sub-Category	No. of Awards	Composition of Awards
(ii)	Best Placement Officer/ Agency.	1	Rs.25,000/- in cash, a shield, a citation and a certificate.

In addition, 3 awards will be given in the category of best Placement Officer/Agency with Rs.15,000/- each in cash, a shield, a citation and a certificate. One award with the same composition is reserved for eligible woman applicant. If no woman applicant is found eligible, the award will be given to male eligible applicant. Thus, the total awards in this category would be 4.

### III. BEST INDIVIDUAL AND INSTITUTION FOR THE CAUSE OF PERSONS WITH DISABILITIES

S. No.	Sub-Category	No. of Awards	Composition of Award
(i)	Best Individual	1	Rs.1,00,000/- in cash, a citation and a certificate.

In addition, 4 awards will be given in this category. Each award will carry a cash amount of Rs.25,000/-, a citation and a certificate. One award with the same composition is reserved for eligible woman applicant. If no woman applicant is found eligible, the award will be given to male eligible applicant. Thus, the total awards in this category would be 5.

S. No.	Sub-Category	No. of Awards	Composition of Award
(ii)	Best Institution	1	Rs.1,00,000/- in cash, a citation and a certificate.

In addition, 5 awards will be given in this category. Each award will carry a cash amount of Rs.25,000/- each, a citation and a certificate. Thus, the total awards in this category would be 6. For categorizing the institutions for award, three institutions will be those, which provide rehabilitation services, and the remaining three will be those providing education including technical education and vocational training to persons with disabilities.

### IV. BEST TECHNOLOGICAL INNOVATION FOR THE CAUSE OF DISABLED AND ADAPTABILITY OF INNOVATION TO PROVIDE COST-EFFECTIVE TECHNOLOGY:-

S. No.	Sub-Category	No. of Awards	Composition of Award
(i)	Best Technological Innovation	1	Rs.1,00,000/- in cash, a citation and a certificate.
(ii)	Adaptability of Innovation to provide cost-effective Technology.	2	Rs.50,000/- each in cash, a citation and a certificate

### V. OUTSTANDING CREATIVE INDIVIDUAL WITH DISABILITIES

S. No.	Category	No. of Awards	Composition of the Award
(i)	Creative Individual	1(Male) 1(Female)	Rs.50,000/- in cash, a citation and a certificate -do-

### VI. OUTSTANDING WORK IN THE CREATION OF BARRIER-FREE ENVIRONMENT FOR THE PEOPLE WITH DISABILITIES

S. No.	Category	No. of Awards	Composition of the Award
(i)	Barrier Free Environment	3	A citation and a certificate.

## VII. ROLE MODEL AWARDS :-

S. No.	Category	No. of Awards	Composition of Award
(i)	Role Model a citation and a certificate.	5	Rs.50,000/- each in cash,

Two awards in this category are reserved for eligible women applicants. If no woman applicant is found eligible, the award will be given to male eligible applicants.

## VIII. BEST DISTRICT IN PROVIDING REHABILITATION SERVICES

S. No.	Category	No. of Awards	Composition of Award
(i)	Best District	1	A shield, a citation and a certificate

## IX. BEST LOCAL LEVEL COMMITTEE OF NATIONAL TRUST

S. No.	Category	No. of Awards	Composition of Award
1.	Best Local Level Committee	1	A shield, a citation and a certificate

## X. BEST STATE CHANNELISING AGENCY OF NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION

S. No.	Category	No. of Awards	Composition of Award
(i)	Best State Channelising Agency	1	A shield, a citation and a certificate

## XI. BEST CREATIVE CHILD WITH DISABILITIES

S. No.	Category	No. of Awards	Composition of Award
(i)	Best Creative Child	1(Boy)	Rs.25,000/- in cash, a medal, a citation and a certificate -do-
		1(Girl)	
		2	

## 5. PROCEDURE FOR SELECTION

Initially, selection will be made by a committee appointed by each State/Union Territory. The composition of the committees will be left to the State Governments/Union Territory Administration. They may take into consideration the pattern of composition of the national selection committee and screening committees.

In addition to this, applications can also be received directly and credibility of applicants will be verified through State Government/National Institutes and or District Disability Rehabilitation Centres working under this Ministry. There shall be screening committees for short listing of awardees in different categories of national awards to ensure objective selection of the awardees in the context of nature of the award and relative merit. For better appreciation and evaluation by the National Selection Committee it would be advisable to provide at least 20% more names of applicants than the actual number of awards available while short-listing. The desired attributes for each category of the award may be listed and the panel of awardees may be determined/ short-listed in the order.

The proposed composition of the screening committees is as under:-

**5.1 SCREENING COMMITTEE FOR EMPLOYEES/ EMPLOYERS/ PLACEMENT OFFICERS/ AGENCY OF PERSONS WITH DISABILITIES:-**

(i)	Joint Secretary, Ministry of Labour	Chairman
(ii)	An eminent disabled person	Member
(iii)	Assistant Director General, DGHS	Member
(iv)	An eminent expert in the area of vocational rehabilitation and placement of the disabled	Member
(v)	Director of a National Institute for PWDs	Convenor

**5.2 SCREENING COMMITTEE FOR INDIVIDUAL/INSTITUTION/ ROLE MODEL AWARDS:-**

(i)	A retired/serving eminent civil servant	Chairman
(ii)	An eminent individual engaged in welfare and rehabilitation of disabled.	Member
(iii)	An eminent disabled person having considerable experience in the field of disabled welfare	Member
(iv)	An eminent professional in the area of disabled rehabilitation.	Member
(v)	Director of a National Institute for PWDs	Convenor

**5.3 SCREENING COMMITTEE FOR OUTSTANDING CREATIVE DISABLED PERSON & CHILD:**

(i)	Joint Secretary, Ministry of Culture	Chairman
(ii)	An eminent disabled person from the field of arts and culture	Member
(iii)	A prominent academician/an expert from the various apex level institutions from the field of arts and culture	Member
(iv)	An expert in the field of media	Member
(v)	Director of a National Institute for PWDs	Convenor

#### **5.4 SCREENING COMMITTEE FOR OUTSTANDING WORK IN CREATION OF BARRIER FREE ENVIRONMENT:-**

(i)	Joint Secretary, Ministry of Urban Affairs and Employment	Chairman
(ii)	Head of the College of Architecture (by rotation)	Member
(iii)	An Expert from PWD/CPWD/MCD/NDMC (by rotation)	Member
(iv)	Chairman of Delhi Urban Arts Commission	Member
(v)	An Eminent architect/civil Engineer having experience in barrier free environment for disabled (by rotation)	Member
(vi)	Director of a National Institute for PWDs	Convener

#### **5.5 SCREENING COMMITTEE FOR OUTSTANDING TECHNICAL INNOVATIONS AND COST EFFECTIVE ADAPTABILITY OF TECHNOLOGY**

(i)	Advisor, Department of Science & Technology	Chairman
(ii)	Expert in Bio-Medical Technology	Member
(iii)	Expert from Medical Sciences by rotation	Member
(iv)	Advisor, Department of Electronics	Member
(v)	Project Director/Deputy Secretary/ Director in charge of District Rehabilitation Centres	Convener

#### **5.6 SCREENING COMMITTEE FOR THE BEST DISTRICT IN PROVIDING REHABILITATION SERVICES:**

(i)	Secretary (SJ&E)	Chairman
(ii)	Chief Commissioner for Persons with Disabilities	Member
(iii)	Chairperson, RCI	Member
(iv)	Joint Secretary (DD)	Member
(v)	Deputy Secretary/Director in charge of District Rehabilitation Centers	Convener

#### **5.7 SCREENING COMMITTEE FOR THE BEST LOCAL LEVEL COMMITTEE**

(i)	Secretary (SJ&E)	Chairman
(ii)	Chief Commissioner for Persons with Disabilities	Member
(iii)	Chairperson, National Trust	Member
(iv)	Joint Secretary (DD)	Member
(v)	Deputy Secretary/Director (DD)	Convener

#### **5.8 SCREENING COMMITTEE FOR THE BEST STATE CHANNELISING AGENCY**

(i)	Secretary (SJ&E)	Chairman
(ii)	Chief Commissioner of Disabilities	Member
(iii)	Chairman-cum-Managing Director, NHFDC.	Member
(iv)	Joint Secretary (DD)	Member
(v)	Senior Manager, NHFDC	Convener

## 5.9 NATIONAL SELECTION COMMITTEE:

(i) Minister of Social Justice & Empowerment	Chairman
(ii) MOS(SJ&E)/Deputy Minister(SJ&E)	Vice-Chairman
(iii) An eminent Jurist/retired High Court Judge	Member
(iv) An eminent Social Worker in the field of Disabled Welfare by rotation	Member
(v) Chairman, University Grants Commission	Member
(vi) An outstanding disabled person by rotation	Member
(vii) Head of one of the National Academics of Arts/Culture by rotation	Member
(viii) Chairman, National Commission for Women	Member
(ix) One Member from Human Rights Commission	Member
(x) Chairman, FICCI/CII by rotation	Member
(xi) Professor & Head of Department of Rehabilitation, AIIMS/Safdarjung Hospital/CMC, Vellore/PGI, Chandigarh, etc (By rotation)	Member
(xii) Chairman, CSIR	Member
(xiii) Technical Advisor, Ministry of Defence	Member
(xiv) Chief Commissioner for Persons with Disabilities	Member
(xv) Secretary(SJ&E)/Special Secretary(SJ&E)	Member
(xvi) Additional Secretary(SJ&E)	Member
(xvii) JS(DD), M/o Social Justice & Empowerment	Convenor

The convenors of the eight Screening Committees will assist the National Selection Committee in its selection process.

The members of the different committees shall be decided in advance with the approval of Minister of Social Justice & Empowerment.

**5.10** Ministry of Social Justice & Empowerment will write to the State Governments/Union Territory Administrations/Central Ministries/Departments/ District Collectors and Press Information Officers of the State Government calling for the nominations for the national awards in various categories. The advertisements in the National/Regional language daily newspapers & Doordarshan may also be published to give wide publicity of the awards. The awareness about National Awards should be created in the rural areas through voluntary organizations and Panchayats also.

**5.11** Each State Governments/UT Administrations/Central Ministry/ Department will forward their recommendations to the Union Ministry of Social Justice by 31<sup>st</sup> August, every year. The earlier awardees (who have received national award from this Ministry) can also recommend and send application for national award of any applicant. **Particulars of the applicant should be furnished in the prescribed relevant proforma given at Annexure-A to Annexure-M. Applications(only in Hindi or English)received after 31<sup>st</sup> August shall not be ordinarily considered for national awards.**

**5.12** The State Governments/UT Administrations/Central Ministries/ Departments should also forward/recommend the name of 'eminent individuals/institutions/ employees/employers who have not applied for the national award formally but State Government/UT Administration is well aware of their contribution for the welfare of the disabled.

**5.13** The Government of India, at its discretion, may call for applications in addition to State Governments/ UT Administrations and Central Ministries/Departments, Public Sector Undertakings of Central Government/ State Government directly from well-known Institutions, Universities, Chamber of Commerce, FICCI and other well established Industrial and Trade Chambers, National Academics, National Commissions, professional bodies including Medical Council of India, Bar Council of India and Journalists Associations, apex level institutions etc. National Selection Committee may also consider the names of eminent individuals/ institutions/ employees/ employers for national award other than out of the names recommended by State Governments/ UT Administrations/ Central Ministries/ Departments.

**5.14** The National Selection Committee while selecting the candidates for the national awards shall keep in mind that adequate representation should be given to all regions of the country and a balance between rural and urban awardees has to be kept. Due representation may also be given to women while selecting awardees in various categories for national awards.

## **6. CRITERIA FOR SELECTION**

### **6.1 CRITERIA FOR SELECTION OF BEST DISABLED EMPLOYEES**

There would be 4 National Awards for the disabled employees. One award each will be reserved for visually impaired, hearing impaired, orthopaedically disabled, mentally retarded including cerebral palsied and leprosy cured in Government, Statutory Bodies, Corporations, local bodies, Public Sector Undertakings of Central and State Governments, private sector, etc. In addition to this, 16 consolation awards will also be given in this category. Out of the total 20 awards, seven awards will be reserved for eligible women applicants. If no woman applicant is found eligible, the award will be given to male eligible applicants. The employees are proposed to be assessed on the basis of the following criteria:-

i)	Rate of production	30%
ii)	Punctuality and regularity in attendance	20%
iii)	Cooperation with superiors and fellow-employees	10%
iv)	Extent of mobility, self-care and independence etc.	15%
v)	No excessive demands for adjustment in physical environment, equipment, machinery and process etc.	15%
vi)	No extra demand for special remuneration in the context of disability.	10%

Self-employed disabled persons are processed to be assessed on the basis of the following criteria:-

- i) The business is either showing break even or making considerable profits.
- ii) The persons with disabilities play important role in the management of business.
- iii) The disabled person pays his employees and pays installments to financial institutions regularly towards payments of loans.

- iv) Annual turnover for the last five years.
- v) Innovation introduced in the enterprise.
- vi) Extent of independence in holding the enterprise.
- vii) The number of disabled persons employed in the enterprise.

Selection Committee while selecting the awardees in the category of employees/self-employed disabled persons, due representation/consideration should be given for rural/urban disable persons, disabled women and committee shall ensure equitable regional.

The applications are invited in the prescribed format attached at Annexure-A.

## 6.2 CRITERIA FOR SELECTION OF BEST EMPLOYERS:

National Awards will be presented to the outstanding employers of the disabled providing gainful employment to the disabled persons including disabled employers/entrepreneurs. The total number of awards under Employer category would be 6. Out of 6 awards, one award will be given as best employer and the remaining 5 awards will be given as consolation awards. Out of the 6 awards one award will be available to eligible women. Employers are proposed to be assessed on the basis of the following:-

- |       |                                                                                                                                                                                                                                                    |     |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| i)    | That at least 10% of the employees are disabled subject to a minimum of disabled persons in a given Establishment. In the case of large Establishment employing 100 disabled persons or more, the condition of 10% need not be rigidly adhered to; | 20% |
| ii)   | That wherever necessary minor adjustment/modifications in the machinery have been made;                                                                                                                                                            | 5%  |
| iii)  | That necessary environmental modifications at the work-site have been made including barrier free access;                                                                                                                                          | 10% |
| iv)   | That the employees with disabilities are offered the same conditions in service, including the rates of pay as given to other employees for similar work;                                                                                          | 15% |
| v)    | That the employers have shown sympathetic understanding of the problems of the disabled                                                                                                                                                            | 10% |
| vi)   | that when necessary and feasible, such additional facilities such as accommodation and transport etc, are provided.                                                                                                                                | 10% |
| vii)  | Retention rate                                                                                                                                                                                                                                     | 10% |
| viii) | Employees assessment; and                                                                                                                                                                                                                          | 10% |
| ix)   | Productivity ensured.                                                                                                                                                                                                                              | 10% |

The application should be in prescribed format as given at Annexure-B.

### 6.3 CRITERIA FOR SELECTION OF BEST PLACEMENT OFFICERS/ AGENCY OF PERSONS WITH DISABILITIES:

There would be four National Awards under the category of placement officer/agency of person with disabilities. One award for best placement officer/agency of person with disabilities and three awards would be given as consolation awards. One award is reserved for women. In the case of no eligible applicants being found, the award may be given to a male. These awards would be in Government Sector including PSUs and Non-Governmental Sector including Private Sector. In case suitable awardees is not found in either category, the award will be given to other category, if National Selection Committee considered so on merit of the candidate. Selection Committee while selecting the awardees shall give due representation to all the four regions of the country. The awards will be intended for outstanding placement officers/agency of person with disabilities.

The best placement officer for placement of PWD will be assessed on the basis of the following criteria:-

- |      |                                                                                                                                                               |     |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| i)   | That he/she has placed at least 50% registered unemployed disabled persons in employment during the last five years and that at least 30% of them were women; | 30% |
| ii)  | His/her follow-up during the last five years coupled with placements of the people registered with him/her up to the end of the last year is outstanding;     | 25% |
| iii) | That the attitude of the placement officer towards the registered persons with disabilities has been positive and helpful;                                    | 20% |
| iv)  | The percentage of dropout employees should not exceed 20% in a given year;                                                                                    | 15% |
| v)   | The placement officer shall provide placement to all categories of disabled persons and maintain a balance amongst them while assisting for placement.        | 10% |

The applications are invited in the prescribed format attached at Annexure-C.

### 6.4 CRITERIA FOR SELECTION OF BEST INDIVIDUAL:

Five National Awards would be given to persons with any type of disability such as Orthopaedically, visually, hearing and speech, mental retardation and Leprosy cured. Out of these awards, one award will be given to best individual and the remaining four awards will be given as consolation awards. One of these awards will be reserved for women. If no eligible women is found, the awards will be given to eligible male applicant. Awards will be presented to the individual who has rendered best work in a year for the cause of the disabled in a particular year. Eminence of individual will be determined on the following bases:-

- i) The organisation in which he/she works considers him/her as outstanding.
- ii) He/she has been responsible for initiating new program or services in the last 10 years resulting in benefiting the people with disabilities particularly in rural areas.
- iii) Paid officers of the Institution will not be eligible for selection. However, paid workers/officers of the NGOs working for the cause of the disabled could be eligible.

- iv) His/her contribution should be outstanding in the areas of disabled welfare/rehabilitation/education/training etc.
- v) His/her contribution in developing rehabilitation model for Community Based Rehabilitation and replicating the same in the inaccessible rural areas.
- vi) Outstanding person championing the welfare and overall development of the disabled and sensitising the community regarding rights and equal opportunities for the disabled.
- vii) The quality of the work performed by the individual in the cause of the disabled and its significance for the cause will also be given due weightage.

Applications are invited in the prescribed format attached at Annexure-D.

## 6.5 CRITERIA FOR SELECTION OF BEST INSTITUTION:

There would be 6 National Awards under this category. Out of these awards, one will be given to best institution and remaining five awards will be given as consolation awards. Institution would be Government aided or otherwise. Among institutions, 3 institutions will be those, which provide rehabilitation services, and the other 3 will be from the organizations providing education including technical education and vocational training. The criteria for giving awards in this category, are as under:-

- |       |                                                                                                                                                                                                             |     |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| i)    | has started comprehensive service for people with various disabilities.                                                                                                                                     | 15% |
| ii)   | has adapted new equipments.                                                                                                                                                                                 | 10% |
| iii)  | has provided new services.                                                                                                                                                                                  | 15% |
| iv)   | has undertaken new strategies for improving existing services.                                                                                                                                              | 10% |
| v)    | has followed-up the clients in rehabilitation.                                                                                                                                                              | 5%  |
| vi)   | Achievements in the area of education/training/ rehabilitation etc. should be outstanding.                                                                                                                  | 10% |
| vii)  | The Institution should have at least 10 years' experience in the field.                                                                                                                                     | 10% |
| viii) | The contribution of the institution in extension of outreach services in and around its working headquarters.                                                                                               | 5%  |
| ix)   | Motivation, involvement and participation of community for rehabilitation of the disabled particularly in rural areas.                                                                                      | 15% |
| x)    | While selecting the institutions due weightage would be given to voluntary action through participation of local public and efforts for rendering rehabilitation services to the persons with disabilities. | 5%  |

Applications are invited in the prescribed format attached at Annexure-E.

## 6.6 CRITERIA FOR SELECTION OF OUTSTANDING TECHNOLOGICAL INNOVATIONS, ADAPTABILITY OF INNOVATION TO PROVIDE COST EFFECTIVE TECHNOLOGY:

One National Award would be given to the outstanding innovation technology and two awards would be earmarked for the adaptability of the innovation to provide the most cost-effective technology for betterment

of day-to-day activities of disabled persons. Out of two awards one will preferably be given to a woman. The selection criteria for the innovative projects/technology will be judged by using the following criteria:-

“Will be given to the development of an outstanding device, aid or adaptation which substantially improves the chances of the persons with disabilities in receiving education, obtaining or retaining employment and in being totally integrated in the socio-economic life of the community. The effectiveness in increasing the mobility, increasing productivity or employment, maintainability and reparability etc. will also be taken into consideration.” However, the criteria for easy and most cost-effective adaptability of technology will be judged by using the following yardsticks:-

- i) Its effectiveness in increasing the mobility of disabled people using low cost local resources.
- ii) Its effectiveness to assist in utilizing the best of their inherent potentials for increasing productivity and self-employment of disabled people using low cost local resources.
- iii) Its effectiveness in facilitating communication of disabled people using low cost local resource.
- iv) Its effectiveness in imparting education to disabled people using low cost local resources.
- v) Its effectiveness in providing entertainment to disabled people using low cost local resources.
- vi) Any other criteria, which may be adopted by a high level committee appointed by the Ministry of Social Justice & Empowerment. The decision of the committee will be final.

The applications are invited in the prescribed format attached at Annexure-F.

#### **6.7 CRITERIA FOR SELECTION OF OUTSTANDING CREATIVE DISABLED PERSONS AND CHILDREN WITH DISABILITIES:**

Two National Awards would be given to the outstanding creative disabled children - one boy and one girl for his/her outstanding creative work in the field of art, literature, culture and any other outstanding creative work/contribution made by the disabled person as decided by the Selection Committee. The children between the age 8-15 years may also be selected for grant of this national award.

The applications are invited in the prescribed format attached at Annexure-G and L respectively.

#### **6.8 CRITERIA FOR SELECTION OF OUTSTANDING WORK IN CREATION OF BARRIER FREE ENVIRONMENT FOR DISABLED PERSONS.**

One award each will be given for the outstanding work in creation of barrier free environment in Government Sector Public Undertaking and Private Sector. The employer has to provide barrier free access and working condition for the disabled person in his working premises. The working place should have easy mobility, toilet facilities and directions in the sign language and other indicators, which facilitate easy movements and integrate the persons with disabilities in its overall working milieu.

The applications are invited in the prescribed format attached Annexure-H.

#### **6.9 CRITERIA FOR SELECTION OF ROLE MODEL AWARDS:**

There would be 5 national awards in this category to be given to persons with disability who can be an exemplar for disabled citizens by way of his/her achievements in their chosen field.

The applications are invited in the prescribed format attached at Annexure-I.

## **6.10 CRITERIA FOR SELECTION OF BEST DISTRICT AWARD:**

A National Award will be given to the best district, which has done outstanding work by providing rehabilitative services to persons with disabilities through the district rehabilitation center. The award consists of a citation, a certificate and a shield to be given to the Collector and the nodal Officer of the implementing agency from the selected district. This award besides recognizing special efforts made in the field of disability rehabilitation will also increase competition among districts for doing better in this field. The criteria for selection of a best district is as under:-

- |    |                                                                                                                                                           |     |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 1) | Clarity in strategy and planning;                                                                                                                         | 30% |
| 2) | Involvement of the district administration and local NGOs/ agencies;                                                                                      | 20% |
| 3) | Overall performance in terms of core services to be provided by a district centre;                                                                        | 20% |
| 4) | Convergence of schemes and resources of different departments for the benefit of persons with disabilities including utilisation of the ADIP Scheme; and  | 15% |
| 5) | Innovation in modes of provision of services especially with reference to prevention strategy namely, nutrition, health, sanitation, waste disposal, etc. | 15% |

The applications are invited in the prescribed format attached at Annexure-J

## **6.11 CRITERIA FOR SELECTION OF BEST LOCAL LEVEL COMMITTEE AWARD**

There would be one National Award for the Best Local Level Committee of the National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities. The Local Level Committee is to be assessed on the basis of the following criteria :-

- |       |                                                                                                                     |     |
|-------|---------------------------------------------------------------------------------------------------------------------|-----|
| (i)   | Regularity of meetings conducted as per Section 13(3)                                                               | 20% |
| (ii)  | Submission of Audited Utilisation Certificate for the funds provided by the National Trust                          | 15% |
| (iii) | Is proactively engaged in implementation of National Trust objectives                                               | 15% |
| (iv)  | Number of cases of Legal Guardianships processed and appointed as per Sec.14(4) & (5)                               | 10% |
| (v)   | Regular reports on activities of the Local Level Committee (with photographs) submitted to National Trust office as | 15% |
| (vi)  | Number of Parents' Associations formed in the District                                                              | 10% |

- |        |                                                                                                                                        |     |
|--------|----------------------------------------------------------------------------------------------------------------------------------------|-----|
| (vii)  | Convergence of Schemes/Programmes for the benefit of persons with autism, cerebral palsy, mental retardation and multiple disabilities | 10% |
| (viii) | Involvement of a cross section of society in its activities                                                                            | 5%  |

The applications are invited in the prescribed format attached at Annexure-M

## 6.12 CRITERIA FOR SELECTION OF BEST STATE CHANNELISING AGENCY

There would be one award for the Best State Channelising Agency. The State Channelising Agency is proposed to be assessed on the basis of the following criteria:-

- |      |                                                                                                   |     |
|------|---------------------------------------------------------------------------------------------------|-----|
| i)   | Amount of loan disbursed during previous financial year                                           | 25% |
| ii)  | No. of beneficiaries to whom loan released during the previous financial year.                    | 15% |
| iii) | Percentage of recovery from the beneficiaries against the dues during the previous financial year | 20% |
| iv)  | Percentage of utilization of funds released till the last financial year.                         | 20% |
| v)   | Percentage of repayment of amount due to NHFDC .....                                              | 20% |

The award will be given on the basis of criteria as quoted at nos.(i) & (ii) above with both being given equal weightage provided the SCA crosses the satisfactory level mark fixed for criteria (iii) & (iv) by Selection Committee.

The applications are invited in the prescribed format at Annexure-K.

## 7. DATE OF AWARD

The awards will be presented in New Delhi on 3<sup>rd</sup> December every year which has been declared as the "International Day of Disabled Persons".

## 8. PROCEDURE FOR MAKING THE AWARDS

The applications will be invited by the Ministry of Social Justice and Empowerment from eligible candidates/institutions in above mentioned categories in prescribed application form through advertisement in the leading National/Regional newspapers and writing to the State Governments/ Union Territories and earlier awardees to forward applications with their recommendation. Wide publicity will also be given through radio and television for inviting applications. The eligible applications received till the prescribed last date will be short-listed on merit by the Screening Committee constituted for this purpose. The National Selection Committee shall decide the nomination of the awardees for various categories of national awards after giving due consideration to respective Screening Committee recommendations. The awardees nominated under different categories of the national award will be informed about date and venue of the national award function each

year through express telegram/FAX telephone. The awards may be received personally by the selected individuals/representative of the institution on behalf of the institution selected for the awards. The outstation awardees will be paid travelling allowances and their boarding and lodging facilities shall be arranged by the Ministry of Social Justice and Empowerment.

**Note:-** For the purpose of various types of disabilities, a person with disabilities is defined by the Ministry of Social Justice and Empowerment under the heading "Uniform Definition of the Physically Handicapped" issued by the Ministry of Social Justice & Empowerment by Circular No.4-2/83-H.W.III, dated the 6<sup>th</sup> August, 1986.

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**PARTICULARS OF RECOMMENDED HANDICAPPED EMPLOYEE/SELF-EMPLOYED  
HANDICAPPED PERSONS FOR NATIONAL AWARD**

1.	Name in English (in Block Capital letters) and Hindi	
2.	Residential address with telephone & fax numbers	
3.	Office address with telephone & fax numbers	
4.	Whether self employed or employee	
5.	Scale of pay and salary drawn by the employees	
6.	Sex	
7.	Age	
8.	Nature of disability	
9.	Percentage of disability(Certificate of competent authority to be attached)	
10.	Brief particulars of academic or technical qualifications. Qualifications acquired after onset of disability should be clearly indicated. (Certificate and testimonial should be attached)	
11.	Nature of work engaged on	
12.	How does his/her productivity compare to that of his non- handicapped counterparts in percentage of 10% more or less.	
13.	Relations with fellow-employees	
14.	Independence in work	Very Good      Good      Poor
15.	Monthly Income	
16.	Mobility and self care remarks including a brief life sketch of about 200 words of the candidate highlighting his struggle against the disadvantage created by his disability	Very Good      Good      Poor
17.	Punctuality and regularity in attendance	Very Good      Good      Poor
18.	Whether any incentive/reward/certificate given to the employee for his work during last three years.	

19.	General assessment of the employees for last three years	Very Good	Good	Poor
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## **NOTE**

1. In case of self-employed handicapped persons, the particulars may be duly certified by a Gazetted Officer of the Central/State Govt./Member of Parliament/Member of State Legislature/Municipal Councilor of Municipal Corp. etc.
2. Three copies of the photographs clearly showing disability of recommended handicapped employees/self-employed handicapped persons, with bio-data be enclosed.
3. Application should be supported by a Medical certificate indicating the degree of total disability.

**PARTICULARS OF EMPLOYERS OF THE HANDICAPPED FOR NATIONAL AWARDS**

1.	Name (in Block Capital letters), postal and telegraphic address of the organization with telephone & fax number.	
2.	Whether Government/ Public Sector Undertaking/ Private	
3.	Nature of work undertaken by the organization	
4.	Total number of employees in the organisation	Male    Female    Total
5.	Number of employees with disability in the organisation category-wise and sex-wise.	Male    Female    Total
6.	Nature of disability of the employees (if the organisation has employees with various disabilities, please indicate the number of employees with each disability)	
7.	Percentage of employees with disability as Compared with the total number of Employees	
8.	Nature of work in which Persons with disability are employed.	
9.	Whether their service conditions are the same as those for others?	
10.	Whether any modifications are made in the machinery and access is provided In the built environment.	
11.	Special effort made to train and employ persons with disability so far and plans for future.	
12.	How does the productivity of Employees with disability compare with that of non-disabled employees?	
13.	Remarks.	

Signature of the recommended authority with date

**PARTICULARS OF THE OFFICER RESPONSIBLE FOR PLACEMENT/ REHABILITATION  
OF THE HANDICAPPED FOR NATIONAL AWARDS****I. PERSONAL DATA**

1.	Name in Hindi and English(in Block Capital letters)	
2.	Date of Birth	
3.	Educational qualification	
4.	Postal address	
5.	Telegraphic address/FAX No.	
6.	Telephone Number: Office : Residence:	
7.	Name of the employer with complete address (Give all the employers with Whom employed during the last five years, last name to be given first)	
8.	Total service in the capacity.	

**II. PERFORMANCE DATA: Placements and follow-up Give the information for the last five years.**

S. No.	Year	No. of physically handicapped Regd. Placed				No. /%age of placement to Registration	No.of cases followed up	% of dropouts from employment with brief reasons
		Male	Female	Male	Female			
		(Disability wise)						
1.	2.	3.	4.	5.	6.	7.	8.	9.
1.	2001							
2.	2002							
3.	2003							
4.	2004							
5.	2005							

**III Brief particulars of the Placement Officer:**

Signature of the applicant with date

Signature of the recommended authority with date

Broadly, "Placing" means an employer's acceptance of a persons into a remunerative job as a result of the following Employment Exchanges operations as a result of the —

- i) Booking on an order prior to submission;
- ii) Pre-submission of the persons to be referred to the employer;
- iii) Submission of the selected persons and verification that the persons has been engaged.

(Definition as given in the National Employment Service Manual).

**PARTICULARS OF THE INDIVIDUALS FOR NATIONAL AWARDS**

1.	Name(in Block Capital letters) and address with telephone numbers	
2.	Date of Birth/ Age	
3.	Sex	
4.	Institution with which the individual is associated including the local and field performances and the number of persons with disabilities covered.	
5.	How is the performance of the individual adjudged as outstanding	
6.	Remarks including a brief life sketch of the individual.	
7.	No. of years working for the persons with disabilities.	
8.	Details of her/his contribution during last ten years supported by documentary evidence.	
9.	Whether received any awards in the past, if so specify and furnish a brief account.	
10.	Name of the Area/District/State in which outstanding work has been done for the welfare of persons with disabilities.	

Signature of the applicant with date

Signature of the recommended authority with date

**PARTICULARS OF THE INSTITUTIONS FOR NATIONAL AWARD**

1.	Name of the Institution in English and Hindi (In Block Capital letters)	
2.	Postal and Telegraphic address of Institution with telephone and fax number.	
3.	.Year of establishment	
4.	Whether recognized or aided by State/ Central Govt./ Local bodied	
5.	Nature of work undertaken by the Institution	
6.	Total number of employees in the Institution (also indicate the number of employees with disabilities, disability-wise).	Male Female Total
7.	Details of work done by the Institution including places and the number of disabled persons covered by the Institution.	
8.	Specify the outstanding achievements/ Contribution of the Institution in the Past ten years in the area of welfare of persons with disabilities and rehabilitation/ education including technical education and vocational training to persons with disabilities.	
9.	Whether Institution have received any Award in the past. If so, specify and give brief account.	
10.	No. of persons with disabilities are on Governing Body. Give their names and addresses.	
11.	The number of disabled population served and area of work including District/State.	
12.	Give details showing various activities done by the Institution with numerical output.	

**Note:** Memorandum/Articles of Association annual reports for the last two years and like documents may be sent.

Signature of the recommended authority with date

**Application for National Technology Award for best technological innovation/adaptability of the innovation to provide most cost effective technology for betterment of handicapped persons under the scheme of National Awards for the Welfare of the Handicapped.**

1.	Name in English and in Hindi (in Block Capital letters)	
2.	Address of the applicant (In full) with telephone and fax number.	
3.	Date of birth	
4.	Educational qualifications	
5.	Professional/Official Designation & Address of Organization with telephone & fax numbers.	
6.	Title of Invention/Innovation	
7.	i) When and where the development work was carried out.ii) Was the proposal undertaken as a research project in a Research Laboratory/ Institute or any other Organization.	
8.	Detailed technical description(Use separate sheets)	
9.	Present stage of development (Strike out items which do not apply)	Idea/ Model/Working Model/ Prototype/ Commercialised
10.	Claim of Originality a) How it is different from known Indigenous and imported Pin-Point in detail, the originality/ novelty claimed (Use separate sheet). b) Has it been patented? If so give patent no. and dates of application/ acceptance and sealing?	
11.	Advantage claimed over alternative products (Strike out whichever is not applicable). a) Reduced capital cost/ operating cost/ Weight/ volume. b) Improved performance/ safety/ output serviceability/ range of applications/ utility directly or as attachment. c) Aiding import substitution and self-reliance d) Any other special merits.	

12.	<p>Tests/Demonstrations carried out:</p> <p>a) Give details of the tests carried out and results obtained (Use separate sheets)</p> <p>b) Has the working model/ prototype been demonstrated/ supplied for use? If yes, give names(s) and address of the persons/ testing agencies and details of their observations/test results/opinions obtained.</p>	
13.	<p>Details about commercialisation, has it been exploited commercially?</p> <p>a) If yes, date(s) of commercialisation, names and addresses of the parties manufacturing and annual sales.</p> <p>b) Name and address of the users, if any.</p>	
14.	<p>Has your invention/innovation been Published in technical or scientific Magazine? If so, enclose reprints/ cuttings.</p>	
15.	<p>Has the invention/innovation been submitted for consideration or consideration for ANY INTERNATIONAL/NATIONAL AWARDS. If so, give particulars</p>	
16.	<p>State how the invention will benefit people with disabilities in their education/ employment training/ rehabilitation or any other aspect of living</p>	
17.	<p>Comment on its affordability by a common person with disabilities or by an institution/organisation</p>	
18.	<p>Whether received any award in the past. Specify and give a brief account.</p>	

Yours faithfully,

Dated:

( )

Remarks of the State Govt. Employers (Strike off whichever is not applicable).

The invention/innovation is the work of the applications(s) and is recommended for consideration for Technology Award for the Welfare of the Handicapped, 1955. The invention/innovation is/is not an assignment of employment.

Signature of Head of the Instt./Organisation with SEAL

**PARTICULARS OF OUTSTANDING CREATIVE DISABLED INDIVIDUALS FOR NATIONAL AWARDS**

1.	Name of the person in Hindi & English (In Block Capital letters)	
2.	Residential address alongwith telephone no.and fax number, if any.	
3.	Nature of disability (attach certificate)	
4.	Occupation	
5.	Monthly income	
6.	Particulars of the creative work for which award is to be considered	

Signature of the applicant with date

Signature of the recommending authority with date

**NOTE:**

1. Three copies of the photographs clearly showing disability of recommended persons with disabilities with bio-data to be enclosed.
2. Application should be supported by a Medical certificate indicating the degree of total disability.

**PARTICULARS OF OUTSTANDING WORK IN THE CREATION OF BARRIER FREE ENVIRONMENT FOR THE DISABLED FOR NATIONAL AWARDS**

1.	Name of the Agency in English (in Block Capital letters) and in Hindi	
2.	Address of the agency alongwith telephone & fax number, if any.	
3.	Nature of the agency	
4.	Particulars of access facilities provided	
5.	Number of the people benefitted annually category-wise.	
6.	Comment on the replicability of the facilities given.	
7.	Whether toilets have been modified, doors are modified keeping in view the needs of disabled and ramps are provided in the building.	
8.	Whether facilities for visually and hearing handicapped are provided at work site and protective devices are used for their physical safeguard. Give full details	

Signature of the applicant with date

Signature of the recommended authority with date

**PARTICULARS OF ROLE MODEL NATIONAL AWARDS**

1.	Name in English (in Block Capital letters) and in Hindi	
2.	Address alongwith telephone & fax number, if any.	
3.	Nature of Disability	
4.	Indicate percentage of disability and since when	
5.	Date of birth	
6.	Educational qualifications	
7.	Brief details/particulars of the achievements made which may be considered original and exemplar for persons with disabilities	
8.	Whether any National or International award received and if so, the details thereof	

Signature of the applicant with date

Signature of the recommended authority with date

**PARTICULARS OF THE BEST DISTRICT OF A STATE ENGAGED IN WELFARE AND REHABILITATION OF THE DISABLED PERSONS**

1.	Name of the district	
2.	Name of the state	
3.	Since when District Rehabilitation Centre is in operation	
4.	Details of activities undertaken in the area of disability rehabilitation	
5.	Involvement of District administration NGOs/Local level bodies and public Representatives in functioning of District Center.	
6.	Special efforts made in the provision of services including for prevention of disability	
7.	Details of convergence of various development schemes for benefit of PWDs.	
8.	Coverage under ADIP Scheme	
9.	Details of awareness generating activities	
10.	Any other	

Signature of the recommended authority with date

**PARTICULARS OF THE BEST STATE CHANNELISING AGENCY OF THE NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION**

1.	Name of the State	
2.	Name of State Channelising Agency	
3.	Year of nomination as SCA of NHFDC	
4.	Date of execution of GLA	
5.	Date of Government Guarantee	
6.	Quantum of Government Guarantee	
7.	Number of Projects received in NHFDC from SCA in the previous financial year	
8.	Number of projects sanctioned by NHFDC during previous financial year	
9.	Amount released by NHFDC to SCA during previous financial year.	
10.	Amount disbursed to beneficiaries by SCA during previous financial year.	
11.	Number of Persons with Disability to whom loan disbursed by the SCA during previous financial year.	
12.	Recovery due from the SCA till the end of previous financial year.	
13.	Recovery received from SCA till the end of previous financial year.	
14.	Recovery percentage at the end of previous financial year.	
15.	Funds refunded by SCA during the previous financial year.	
16.	Utilisation certificates received from SCA during the previous financial year.	
17.	Utilisation percentage during previous financial year for the amount due for utilization.	

Signature:

Name:

Designation

Office Address with seal Comments of the Recommending Authority:

**PARTICULARS OF OUTSTANDING CREATIVE DISABLED CHILDREN FOR  
NATIONAL AWARDS**

1. Name of the child :
2. Date of Birth(Attach Certificate) :
3. Residential address alongwith telephone  
& fax number, if any. :
4. Nature of disability :
5. Class in which studying :
6. Particulars of the creative work for which  
award is to be considered :

**NOTE:**

1. Three copies of the photographs clearly showing disability of recommended handicapped children.  
With bio-data be enclosed.
2. Application should be supported by a Medical certificate indicating the degree of total disability.

**PARTICULARS OF THE BEST LOCAL LEVEL COMMITTEE OF THE NATIONAL TRUST**

1. Name of the Local Level Committee :
2. Name of the State :
3. LLC No. of National Trust :
4. Year of formation :
5. Activities undertaken to date :

	Number	Place	Dates (where applicable)
a) LLC meetings conducted			
b) Awareness Programmes organised			
c) Parents' meeting conducted			
d) Distribution of Legal Guardianship forms			
e) Screening of legal guardianship cases done			
f) Appointment of Legal Guardians made			
g) Development of Action Plans for the District			
h) Involvement of local NGOs/Govt. Deptts. and others			
i) Involvement of persons with disabilities and families			
j) Convergence of different schemes & programmes for the benefit of persons with disabilities in the four categories under the National Trust.			